

PUBLIC BID NOTICE

Meal Bid

The **Clark County Sheriff's Office** will be accepting sealed bids from vendors interested in providing meals for detainees in the Clark County Jail.

Vendors interested in bidding must meet all food services standards as set forth by the Illinois Department of Corrections. Copies of the standards are available at the Sheriff's office. Vendors shall be certified by a local health department. All meals must be the same for every detainee. On occasion special meals will be required for detainees with specific health or religious issues. Drinks will be supplied with the meal and should be at least 12 oz size.

Vendors will be bidding on 3 meals, including beverage other than water, daily. One meal each day must be a complete hot and balanced meal. The required caloric intake is 1800-2000 for adults and 2,500-3,000 for juveniles per day. Food quantity must be sufficient to satisfy, within reason, the detainee's needs. Menus shall be pre-planned and copies of the menu served shall be maintained by the Vendor for a period of three months. These menus shall be available for inspection by the Illinois Department of Corrections. Bids must include the cost of Delivery to the Clark County Jail in a container approved by the Sheriff's Office. Styrofoam containers will not be accepted.

The duration of the contract will begin with the breakfast meal on December 1, 2023 and continue through the evening meal on November 30, 2024.

The capacity of the jail is 50. The average population has been 12.

Bids will be accepted at the Sheriff's Office which is located at 207 N. 5th St., Marshall, IL 62441. The bids will be sealed and clearly marked, "Meal bid". The Sheriff reserves the right to reject any and all bids. The successful bid will be selected in the best interest of the Sheriff's Office.

The successful bidder shall submit a bill at the end of the month or no later than the 7th day of the next month.

The bill shall reflect the total

number of meals provided as well as the total financial claim for that month. Claims will be paid after the monthly County Board meeting. This meeting is usually the 3rd Friday of the month with exceptions such as holidays.

The Sheriff's Office reserves the right to terminate the contract prior to November 30, 2024 if at any time during the bid year if the service deteriorates. In the event the contract is terminated the next best bid will be accepted.

Bids will be accepted no later than 4pm October 31, 2023. The successful bidder will be notified as soon as possible after the opening.

For questions regarding this bidding process, contact Jail Administrator Jay Sharp or Sheriff Bill Brown at 217-826-6393, Monday through Friday 8am-3pm. A copy of the State of Illinois County Jail Standards meal requirements is available upon request.

Sheriff William Brown